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Florey Preschool Health and Safety – Infectious Diseases – procedures for Outbreak and Exclusion Periods

The following procedures align to support the implementation of Health and Safety Policy – Infectious Diseases – Outbreak Procedures and Exclusion Periods (IDO2002 - 2002)

Immunisation Records (for vaccine preventable diseases) are maintained by Primary School for each child on their school file.

If a staff member suspects that a child has a vaccine preventable disease

Staff will:

- Quarantine the child as much as possible while maintaining supervisions requirements.
- The Primary School Principal and the parent/carer of the child with a suspected vaccine preventable disease will be informed. The parent/carer will be requested to collect their child as appropriate.
- Contact shall then be made with the Chief Health Officer or delegate (Communicable Disease Control Public Health Officer, Health Directorate) – both prior to and following confirmation.
- The Principal and/or Chief Health Officer or delegate (Communicable Disease Control Public Health Officer, Health Directorate) in consultation with Periods of Exclusion from School for Children with Infectious Conditions Schedule excludes children as required and takes measures to avoid the spread of the condition to other children and staff and families.
- A note to all families at the setting will be given at the end of the day notifying all families of the infectious disease. Notices will also be displayed at preschool to inform parents of the outbreak.
- Inform parent/carer of the exclusion period for the infectious disease. Periods of Exclusion from School for Children with Infectious Conditions Schedule is displayed at preschool and is also on pages 13-16 of the Preschool Handbook.
- Families of children who are particularly susceptible to illness will also be notified as a matter of urgency.

Parent/carer will:

- Collect their child from school as soon as possible after the school has made contact.
- Notify the school immediately if the infectious condition is confirmed.

If a parent/carer suspects that a child has a vaccine preventable disease

Parent/carer will:

- Inform the teacher and/or the Primary School Principal prior to seeing medical staff and also following confirmation of the infectious disease.

Staff will:

- Inform the parent/carer of the exclusion period.
- Contact shall be made with the Chief Health Officer or delegate (Communicable Disease Control Public Health Officer, Health Directorate) prior to and following confirmation.