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Florey Preschool Emergency and Evacuation Procedure

Florey Preschool upholds the department's legal and industrial obligation to provide a safe working environment; protecting the health of its staff, students and members of the general public. The Florey Primary School leadership team regulates the occurrence and frequency of emergency preparedness, prevention and response in the workplace.

Emergency Management Plan

Florey Preschool is acknowledged in the site specific Emergency Management Plan (see attached).

PREVENTION: Florey Preschool actively engages in annual OHS audits – identifying and responding to potential hazards and risks

PREPAREDNESS: Florey Preschool engages in lockdown and emergency evacuation procedures engaging students in all groups in response procedures. These practices occur both in normal classroom times and at lunch/recess.

Educators at Florey Preschool complete risk assessments prior to engaging in any offsite and onsite excursion and carry emergency contact names/numbers with them.

Training regarding staff response in emergencies is provided to staff via professional learning.

Post incident management is facilitated by the Florey Primary School leadership team and may involve involvement with ETD.

Florey Preschool educators are engaged in debriefing and reflecting as a means of communicating further response action.

Communication with community including media liaison is facilitated through the ETD Ministerial and Communication section in the event of a critical incident.

To support post-incident response management, Florey Preschool educators can access ETD counsellors.