

Ratcliffe Crescent, Florey ACT 2615
PO Box 223, Kippax ACT 2615
Website: www.floreyps.act.edu.au

Telephone (02) 6205 8011
Fax (02) 6205 8002

Florey Preschool Procedures for Water Safety

Activities, excursions and incursions involving water, carry an increased risk, which needs to be considered beforehand. Some water activities will require a risk assessment form to be completed (see below), however all water activities should incorporate the following supervision and safety guidelines.

General Guidelines for Supervision and Safety

- Ensure the container holding water is not filled to a dangerous depth. Remember that children can drown in very shallow amounts of water.
- Ensure there is no equipment surrounding the water trough or other receptacle that a child could use to climb into the container holding the water.
- Ensure the water activity is within direct eyesight of a staff member at all times.

Is a Risk Assessment Form Required?

- If the activity is a part of the normal preschool program (such as water trough, buckets and paint brushes, watering cans), then no risk assessment form is required but increased supervision and awareness is required.
- If the water activity is a part of an excursion or incursion, then the risk assessment form will be completed as a part of the planning process for the excursion or incursion.
- If the activity is an unusual or irregular activity on the preschool or primary school site, then a risk assessment form is to be completed prior to the activity and approved and signed by the Preschool Team Leader or school Principal. Please note: a risk assessment for this type of activity needs to be completed every 12 months.