Florey Preschool Procedures for Water Safety

Activities, excursions and incursions involving water, carry an increased risk, which needs to be considered beforehand. Some water activities will require a risk assessment form to be completed (see below), however all water activities should incorporate the following supervision and safety guidelines.

General Guidelines for Supervision and Safety

- Ensure the container holding water is not filled to a dangerous depth. Remember that children can drown in very shallow amounts of water.
- Ensure there is no equipment surrounding the water trough or other receptacle that a child could use to climb into the container holding the water.
- Ensure the water activity is within direct eyesight of a staff member at all times.

Is a Risk Assessment Form Required?

- If the activity is a part of the normal preschool program (such as water trough, buckets and paint brushes, watering cans), then no risk assessment form is required but increased supervision and awareness is required.
- If the water activity is a part of an excursion or incursion, then the risk assessment form will be completed as a part of the planning process for the excursion or incursion.
- If the activity is an unusual or irregular activity on the preschool or primary school site, then a risk assessment form is to be completed prior to the activity and approved and signed by the Preschool Team Leader or school Principal. Please note: a risk assessment for this type of activity needs to be completed every 12 months.